

SELECT BOARD MEETING AGENDA*

Donn B. Griffin Room, Town Hall

732 Main Street, Harwich, MA

5:00 p.m.

Monday, November 17, 2025

Remote Participation Optional:

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/505809357>

You can also dial in using your phone.

Access Code: 505-809-357

United States: [+1 \(408\) 650-3123](tel:+14086503123)

****As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chair prior to the start of the meeting.***

****The Board may vote on any item listed on this agenda***

I. CALL TO ORDER IN OPEN SESSION

II. EXECUTIVE SESSION

- A. Pursuant to MGL c.30A, §21 (a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; SEIU 888 – Service Employees International Union/Harwich Management Employees Association, HEA - Harwich Employees Association, HMEA – Highways and Maintenance Employees Association, Massachusetts Coalition of Police (Patrol and Superior Officers)
- B. Pursuant to G.L. c. 30A, sec. 21(a)(2) to conduct strategy sessions in preparation for negotiations with non-union personnel and to conduct contract negotiations with non-union personnel: Fire Chief – David LeBlanc
- C. Pursuant to G.L. c. 30A, sec. 21(a)(2) to conduct strategy sessions in preparation for negotiations with non-union personnel and to conduct contract negotiations with non-union personnel: Finance Director
- D. Pursuant to MGL c. 30A §21(a)(7) to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements, the Open Meeting Law, MGL c. 30A §§ 22(f), (g) to review, approve and or discuss the possible release of executive session meeting minutes dated September 29, 2025, October 6, 2025, October 14, 2025 & October 27, 2025
- E. Pursuant to G.L. c. 30A, § 21(a)(6) To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; Assessor's Map 82, Parcel R5

Open Session Meeting resumes no earlier than 6:30 p.m.

III. PLEDGE OF ALLEGIANCE

IV. STAFF COMMENTS/ANNOUNCEMENTS

V. WEEKLY BRIEFING

VI. PUBLIC COMMENTS/ANNOUNCEMENTS

VII. CONSENT AGENDA

- A. Vote to accept a gift for the Harwich Recreation Department from the Harwich Pickleball Association in the amount of \$1,000.00 to be used for a variety of recreation and community needs

VIII. PUBLIC HEARING

- A. Approve the Ambulance Billing Fee increases as recommended by the Fire Chief

IX. 2026 ANNUAL TOWN MEETING

- A. Update on the Town Meeting and Budget Timeline

X. NEW BUSINESS

- A. Senator Julian Cyr and Representative Hadley Luddy to present a Legislative update
- B. Assessing Department Presentation on Residential Tax Exemption
- C. Department of Public Works Director presentation on Transfer Station fee restructuring
- D. Department of Public Works Director request to set private contractor plow rates for 2026
- E. Department of Public Works Director and Acting Town Administrator to request creation of Personnel Bylaw (PBL) position titled Part Time Truck Driver

- F. Presentation by Harwich Conservation Trust to present an initiative to transfer selected Town-owned parcels from care and custody of the Select Board to the Conservation Commission or the Water Department
- G. Vote to approve a special permit application for Harwich Chamber of Commerce for one-day entertainment for an event to be held on December 5, 2025 from 5:30 p.m. – 8:00 p.m. in Harwich Port
- H. Approve the following 2026 Common Victuallers license renewals:
 - 1. Cape Chill Partners, LLC d/b/a Dairy Queen Grill & Chill - 441 Route 28
 - 2. Ember Pizza, Inc – 600 Route 28
 - 3. Epiros Holdings, LLC d/b/a George’s Pizza House – 564 Route 28
 - 4. Scribano’s, Inc. d/b/a Scribano’s Italian Market & Deli – 302 Route 28
 - 5. Red River Barbeque LLC d/b/a Red River Barbeque – 787 Route 28
 - 6. Morin-Froughton, Inc. d/b/a Lighthouse Café – 216 Route 28
- I. Approve the following 2026 Auto license renewals:
 - 1. Bassil Brothers Inc. d/b/a United Gas - 520 Route 28 - Class II Used Car Dealer & Class IV Auto Repairman
 - 2. Nick & Claudine Enterprises, LLC d/b/a West Harwich Sav-On-Gas – 4 Route 28 – Class IV Auto Repairman
 - 3. Dave’s Garage – 910 Route 28 – Class IV Auto Repairman
- J. Approve the following 2026 Innholders license renewals:
 - 1. Sands Hospitality, Inc., d/b/a The Platinum Pebble – 186 Belmont Road
- K. Approve the following 2026 Entertainment license renewals:
 - 1. Ember Pizza Inc. d/b/a Ember, 600 Route 28
 - Weekday**
 - 10:00 a.m. to 12:00 a.m. inside & 10:00 a.m. to 10:00 p.m. outside
 - Jukebox, Radio, Television, Dancing by Patrons, Dancing by Live Performers, Live/Recorded Music (Live Band & Recorded DJ), Amplification
 - Sunday**
 - 10:00 a.m. to 12:00 a.m. inside & 10:00 a.m. to 10:00 p.m. outside
 - Jukebox, Radio, Television, Dancing by Patrons, Dancing by Live Performers, Live/Recorded Music (Live Band & Recorded DJ), Amplification
 - 2. Red River Barbeque, LLC d/b/a Red River Barbeque, 787 Route 28
 - Weekday**
 - 12:00 p.m. to 9:00 p.m. inside
 - Jukebox, Radio, Television, Dancing by Live Performers, Live/Recorded Music (Acoustic Solo), Amplification

XI. **CONTRACTS**

- A. Review and approve License Agreement with Pine Tree Nursery for use of Pleasant Road Beach Parking Area

XII. **TOWN ADMINISTRATOR’S REPORT**

XIII. **SELECT BOARD MEMBER REPORT**

XIV. **CORRESPONDENCE**

XVI. **ADJOURNMENT**

**Per the Attorney General’s Office: The Select Board may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business.” If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Select Board’s Office at 508-430-7513.*

Authorized Posting Officer:

Jennifer Clarke, Executive Assistant

Posted by: _____
Town Clerk

Date: _____
November 13, 2025