

SELECT BOARD MEETING AGENDA*

Donn B. Griffin Room, Town Hall

732 Main Street, Harwich, MA

5:00 p.m.

Monday, November 10, 2025

Remote Participation Optional:

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/932484853>

You can also dial in using your phone.

Access Code: 932-484-853

United States: [+1 \(408\) 650-3123](tel:+14086503123)

****As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chair prior to the start of the meeting.***

****The Board may vote on any item listed on this agenda***

I. CALL TO ORDER IN OPEN SESSION

II. EXECUTIVE SESSION

- A. Pursuant to MGL c.30A, §21 (a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; SEIU 888 – Service Employees International Union/Harwich Management Employees Association, HEA - Harwich Employees Association, HMEA – Highways and Maintenance Employees Association, Massachusetts Coalition of Police (Patrol and Superior Officers)
- B. Pursuant to G.L. c. 30A, sec. 21(a)(2) to conduct strategy sessions in preparation for negotiations with non-union personnel and to conduct contract negotiations with non-union personnel: Acting Town Administrator – Anthony Schiavi
- C. Pursuant to G.L. c. 30A, sec. 21(a)(2) to conduct strategy sessions in preparation for negotiations with non-union personnel and to conduct contract negotiations with non-union personnel: Fire Chief – David LeBlanc
- D. Pursuant to G.L. c. 30A, sec. 21(a)(2) to conduct strategy sessions in preparation for negotiations with non-union personnel and to conduct contract negotiations with non-union personnel: Finance Director
- E. Pursuant to MGL c. 30A §21(a)(7) to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements, the Open Meeting Law, MGL c. 30A §§ 22(f), (g) to review, approve and or discuss the possible release of executive session meeting minutes dated September 29, 2025, October 6, 2025, October 14, 2025 & October 27, 2025
- F. Pursuant to G.L. c. 30A, § 21(a)(6) To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; Assessor's Map 82, Parcel R5

Open Session Meeting resumes no earlier than 6:30 p.m.

III. PLEDGE OF ALLEGIANCE

IV. STAFF COMMENTS/ANNOUNCEMENTS

V. WEEKLY BRIEFING

VI. PUBLIC COMMENTS/ANNOUNCEMENTS

VII. CONSENT AGENDA

- A. Approve the resignation of Amy Jalbert on the Voter Information Committee effective immediately
- B. Approve the resignation of Robert Thompson on the Cemetery Commission effective January 1, 2026
- C. Vote to accept a gift for the Council on Aging from the Friends of the Harwich Council on Aging in the amount of \$5,000
- D. Approve the Select Board Meeting Minutes from November 3, 2025

VIII. PUBLIC HEARING

- A. Approve a Change of Classification application for Blue Stripe, LLC d/b/a Cape Sea Grille, 31 Sea Street, Manager Jennifer R. Ramler

IX. 2026 ANNUAL TOWN MEETING

- A. Update on the Town Meeting and Budget Timeline

- X. **JOINT MEETING WITH THE SELECT BOARD AND FINANCE COMMITTEE**
 - A. Acting Town Administrator and Interim Finance Director to present prior year financial review for Fiscal Year 2025

- XI. **NEW BUSINESS**
 - A. Vote to approve a special permit application for Joe Young IV/Big Sound Productions, LLC for entertainment & one-day liquor license (wines & malt) for an event to be held on November 19, 2025, from 3:00 p.m. – 9:00 p.m. at 204 Sisson Road
 - B. Building Commissioner presentation on building department fee restructuring
 - C. Discussion on the 204 Cultural Arts Municipal Building License Agreements and the Towns’ need for Municipal Space

- XII. **OLD BUSINESS**
 - A. Update on the Monomoy Middle School siding project
 - B. Discussion the Assistant Town Administrator recruitment

- XIII. **CONTRACTS**
 - A. Review and approve a contract with Habeeb & Associates Architects for Engineering and Architectural Services for Brooks Academy Museum in the amount of \$197,600.00

- XIV. **TOWN ADMINISTRATOR’S REPORT**

- XV. **SELECT BOARD MEMBER REPORT**

- XVI. **CORRESPONDENCE**

- XVII. **ADJOURNMENT**

**Per the Attorney General’s Office: The Select Board may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business.” If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Select Board’s Office at 508-430-7513.*

Authorized Posting Officer:

Natasha Lyon, Executive Assistant

Posted by: _____

Town Clerk

Date: _____

November 6, 2025