

SELECT BOARD MEETING AGENDA*

Donn B. Griffin Room, Town Hall

732 Main Street, Harwich, MA

5:15 p.m.

Monday, October 27, 2025

Remote Participation Optional:

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/699152085>

You can also dial in using your phone.

Access Code: 699-152-085

United States: [+1 \(224\) 501-3412](tel:+12245013412)

****As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chair prior to the start of the meeting.***

****The Board may vote on any item listed on this agenda***

I. CALL TO ORDER IN OPEN SESSION

II. EXECUTIVE SESSION

- A. Pursuant to MGL c.30A, §21 (a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; SEIU 888 – Service Employees International Union/Harwich Management Employees Association, HEA - Harwich Employees Association, HMEA – Highways and Maintenance Employees Association, Harwich Permanent Fire Fighters Association, Massachusetts Coalition of Police (Patrol and Superior Officers)
- B. Pursuant to G.L. c. 30A, sec. 21(a)(2) to conduct strategy sessions in preparation for negotiations with non-union personnel and to conduct contract negotiations with non-union personnel: Acting Town Administrator – Anthony Schiavi
- C. Pursuant to MGL c. 30A §21(a)(7) to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements, the Open Meeting Law, MGL c. 30A §§ 22(f), (g) to review, approve and or discuss the possible release of executive session meeting minutes dated June 26, 2023

Open Session Meeting resumes no earlier than 6:30 p.m.

III. PLEDGE OF ALLEGIANCE

IV. STAFF COMMENTS/ANNOUNCEMENTS

V. WEEKLY BRIEFING

VI. PUBLIC COMMENTS/ANNOUNCEMENTS

VII. CONSENT AGENDA

- A. Approve the Select Board Meeting Minutes from October 14, 2025 & October 22, 2025
- B. Vote to approve the following committee appointments as recommended by the Interview Committee:
 - 1. Arthur Donowski, Recreation and Youth Commission, full member, term to expire June 30, 2028
 - 2. Cindy Beaulieu, Treasure Chest Committee, full member, term to expire June 30, 2028
- C. Vote to accept a gift for the Community Center from Harwich Cranberry Festival in the amount of \$2000.00 for additional programming at the Community Center

- D. Vote to accept a gift for the Community Center from Wychmere Harbor Club in the amount of \$250.00 for additional programming at the Community Center.
- E. Approve the resignation of Darlene (Dodi) Mahoney on the Cultural Council effective immediately

VIII. **2026 ANNUAL TOWN MEETING**

- A. Update on the Town Meeting and Budget Timeline

IX. **NEW BUSINESS**

- A. Discussion about appointing possible Roadways Consultant
- B. Discussion and scheduling of dates for enforcement of The Port Restaurant's liquor license suspension
- C. Vote to approve a special permit application for Harwich Cranberry Festival for entertainment, one-day liquor license (wines & malt), craft fair and event, for an event to be held on September 19, 2026, from 10:00 a.m. – 7:00 p.m. & September 20, 2026, from 10:00 a.m. – 3:00 p.m., event to be held at 100 Oak Street
- D. Acting Town Administrator to present a recommendation on the license agreement for Jakes at Cranberry Valley

X. **OLD BUSINESS**

- A. Discussion on Assistant Town Administrator Recruitment Process
- B. Discussion on the letter received from the Monomoy Regional School Committee
- C. Vote to affirm the Acting Town Administrators appointment of Larry Ballantine as the Town Administrator's designee on the Harwich Affordable Housing Trust; term to run concurrently with Acting Town Administrator's Appointment

XI. **CONTRACTS**

- A. Review and approve contract with Eastern Minerals, Inc. for road salt in the amount of \$73.00 per ton with a not to exceed amount of \$146,000.00.
- B. Review and approve contract with National Lawn Sprinklers, Inc. for an irrigation upgrade at Cranberry Valley Golf Course in the amount of \$1,744,500.00.
- C. Vote to authorize the Chair to sign the Green Communities Annual Report

XII. **TOWN ADMINISTRATOR'S REPORT**

XIII. **SELECT BOARD MEMBER REPORT**

XIV. **CORRESPONDENCE**

XV. **ADJOURNMENT**

**Per the Attorney General's Office: The Select Board may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business." If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Select Board's Office at 508-430-7513.*

Authorized Posting Officer:

Jennifer Clarke, Executive Assistant

Posted by: _____
Town Clerk

Date: _____
October 23, 2025