

Minutes for Treasure Chest Committee meeting Wednesday, July 30, 2025 @ 5:00 Small Room

Committee members present: Deb Gibson, Heather Bolinder, Mary Moody, George Forester, Maureen Davis

Committee members not present: Jean Bulger

Alternate member not present: none

Non-members present: Sharon Mitchell, Sheila Eldridge

Quorum: A quorum of the Treasure Chest Committee was present, and the meeting was called to order at 5:00.

Old Business: Minutes of the Treasure Chest Committee meeting of June 18, 2025. Deb Gibson made a motion to accept the minutes. Heather Bolinder seconded the motion. All voted in favor.

George Forester reviewed the town website regarding the Treasure Chest guidelines. He reported that the town controls all updates to the official website. He reviewed issues regarding submission of minutes and agendas, appointing new members and volunteers, the list and conditions of items accepted, and days and times of opening and closings. George said at the spring 2026 meeting that we could revisit guidelines and report any new changes to the Town, so that there is plenty of time to update the official website. Maureen Davis made a motion to abide by the guidelines as posted on the official website, and Deb Gibson seconded the motion. All voted in favor.

New Business: What is the minimum number of volunteers needed to keep Treasure Chest open throughout the year? Sheila Eldridge and Sharon Mitchell reported that Friday mornings have a steady crew of 5 volunteers, which includes one team member with a key to lock up. The problem arises when insufficient volunteers are available to cover the second shift, which takes care of donation storage and clean-up, and securing the yard at the end of the day. After some discussion, it was determined that a minimum of 3 volunteers would be needed for the efficient operation of the Treasure chest. With three volunteers, the gate would not be manned; however, sticker compliance would be supervised by outside volunteers. Heather Bolinder reported that, occasionally, weather permitting, the volunteers may leave some donations on tables in the yard. On Sundays, the volunteers make sure all donations are secure inside the sheds before they leave and that there are sufficient volunteers willing and available to stay beyond the 3:00 closure time, if needed, one of whom will have a key. Deb Gibson made a motion that there must be a minimum team of 3 to maintain operational integrity of the Treasure Chest, and George Forester seconded it.

Open Session: George asked for clarification on whether current volunteers who reside outside of Harwich are entitled to stickers only for the year they volunteer. Heather reported that they are eligible for the year that they volunteer.

Deb Gibson reported that there is a current list on file with DPW.

Deb Gibson also reported that we still need volunteers for the board. We need 2 alternates and 1 committee member.

George Forester will look into Sharon Mitchell and Sheila Eldridge becoming alternates and recommended that they fill out the application at the town hall.

Sheila and Sharon reported that the gate was found open when they returned for duties in the AM.

Next meeting: Wednesday, September 24, 2025 @5:00

Adjournment: Maureen made a motion to adjourn at 5:51. Mary seconded the motion. All voted in favor.