

SELECT BOARD MEETING AGENDA*

Donn B. Griffin Room, Town Hall

732 Main Street, Harwich, MA

5:15 p.m.

Monday, October 6, 2025

Remote Participation Optional:

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/802368021>

You can also dial in using your phone.

Access Code: 802-368-021

United States: [+1 \(408\) 650-3123](tel:+14086503123)

**As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chair prior to the start of the meeting.*

**The Board may vote on any item listed on this agenda*

I. **CALL TO ORDER IN OPEN SESSION**

II. **EXECUTIVE SESSION**

- A. Pursuant to MGL c.30A, §21 (a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; SEIU 888 – Service Employees International Union/Harwich Management Employees Association, HEA - Harwich Employees Association, HMEA – Highways and Maintenance Employees Association, Harwich Permanent Fire Fighters Association, Massachusetts Coalition of Police (Patrol and Superior Officers)
- B. Pursuant to MGL c. 30A §21(a)(7) to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements, the Open Meeting Law, MGL c. 30A §§ 22(f), (g) to review, approve and or discuss the possible release of executive session meeting minutes dated September 8, 2025, September 15, 2025 & September 22, 2025

Open Session Meeting resumes no earlier than 6:30 p.m.

III. **PLEDGE OF ALLEGIANCE**

IV. **STAFF COMMENTS/ANNOUNCEMENTS**

- A. Harwich Hall of Fame

V. **WEEKLY BRIEFING**

VI. **PUBLIC COMMENTS/ANNOUNCEMENTS**

VII. **CONSENT AGENDA**

- A. Approve the Select Board Meeting Minutes from September 15, 2025, September 22, 2025 & September 29, 2025
- B. Vote to appoint Stephanie Ridenour as alternate to the Barnstable County Dredge Subcommittee with a three-year term June 1, 2025, to December 31, 2027
- C. Approve the appointment of Sean Driscoll and Jacob Rosado to Student Officers, as recommended by the Police Chief, effective October 19, 2025

VIII. **PRESENTATIONS**

- A. Presentation by CBIZ on the Town of Harwich 2024 Audit Report

IX. **NEW BUSINESS**

- A. Approve and authorize the Select Board to sign a taking of easements within Hummingbird Lane for the Phase 3A sewer extension project
- B. Acknowledgement and next steps regarding Open Meeting Law Complaint from Michael MacAskill, dated September 29, 2025
- C. Approve request from South Harwich Meetinghouse for building repairs
- D. Vote to send the Select Board Budget Message to the Monomoy Regional School Committee

X. **OLD BUSINESS**

- A. Second Reading on Board and Committee Email Policy
- B. Review of draft 30-day review letter for Pennrose Project at 456 Queen Anne Road
- C. Discussion on Assistant Town Administrator Recruitment Process

XI. **CONTRACTS**

- A. Review and approve contract with Allen Harbor Marine Service in the amount of \$43,367.50 for winter boat storage
- B. Review and approve contract with Harwich Port Boat Yard in the amount of \$46,687.50 for winter boat storage

XII. **TOWN ADMINISTRATOR’S REPORT**

XIII. **SELECT BOARD MEMBER REPORT**

XIV. **CORRESPONDENCE**

XV. **ADJOURNMENT**

**Per the Attorney General’s Office: The Select Board may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business.” If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Select Board’s Office at 508-430-7513.*

Authorized Posting Officer:

Jennifer Clarke, Executive Assistant

Posted by: _____
Town Clerk

Date: _____
October 2, 2025