

## **SELECT BOARD MEETING AGENDA\***

*Donn B. Griffin Room, Town Hall*

*732 Main Street, Harwich, MA*

*5:15 p.m.*

*Monday, September 22, 2025*

### **Remote Participation Optional:**

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/557467485>

**You can also dial in using your phone.**

Access Code: 557-467-485

United States: [+1 \(646\) 749-3122](tel:+16467493122)

***\*As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chair prior to the start of the meeting.***

***\*The Board may vote on any item listed on this agenda***

### **I. CALL TO ORDER IN OPEN SESSION**

### **II. EXECUTIVE SESSION**

- A. Pursuant to MGL c.30A, §21 (a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; SEIU 888 – Service Employees International Union/Harwich Management Employees Association, HEA - Harwich Employees Association, HMEA – Highways and Maintenance Employees Association, IAMAW – International Association of Machinists and Aerospace Workers, NEPBA – New England Police Benevolent Association, Harwich Permanent Fire Fighters Association, Massachusetts Coalition of Police (Patrol and Superior Officers)

**Open Session Meeting resumes no earlier than 6:30 p.m.**

### **III. PLEDGE OF ALLEGIANCE**

### **IV. STAFF COMMENTS/ANNOUNCEMENTS**

### **V. WEEKLY BRIEFING**

### **VI. PUBLIC COMMENTS/ANNOUNCEMENTS**

### **VII. CONSENT AGENDA**

- A. Approve the Select Board Meeting Minutes from September 15, 2025

### **VIII. PRESENTATIONS**

- A. Needs Assessment presentation by the University of Massachusetts for the Council on Aging

### **IX. NEW BUSINESS**

- A. Discussion pertaining to Monomoy Regional School District funding and Regional Agreement  
B. Acting Town Administrator and Interim Finance Director to present current financial assessment in accordance with the Harwich Charter §9-2-1  
C. Approve the following new license applications for B & N Co., LLC, d/b/a Dive, Dine & Drink, located at 986 Route 28  
1. Annual Common Victuallers  
2. Annual Weekday Entertainment – 4:00 p.m. to 9:00 p.m. inside & outside Jukebox, Radio, Television, Live/Recorded Music (Acoustic)  
3. Annual Sunday Entertainment – 4:00 p.m. to 9:00 p.m. inside & outside Radio, Television, Live/Recorded Music (Acoustic)  
D. Approve an Alteration of Premises Application (outdoor only) for B & N Co., LLC, d/b/a Dive, Dine & Drink, located at 986 Route 28  
E. Vote to approve the proclamation for the Muddy Creek Bridge dedication to Private Joseph Conrad Blute; dedication ceremony to be held on October 4, 2025 at 10:00 a.m.  
F. Harwich Affordable Housing Trust Appointment Process  
G. Discussion on Assistant Town Administrator Recruitment Process  
H. Vote to authorize the Chair to sign the Authority to File regarding the Harwich Stormwater Asset Management Plan – CWSRF-12515 Closeout

### **X. OLD BUSINESS**

- A. Appointment of Town Administrator Screening Committee Members  
1. Jack Mawn  
2. J. Duncan Berry

- 3. Norm Clarke
- 4. Karen Doucette
- 5. Sandra Hall
- B. Discussion related to Town Administrator Screening Committee Charge & Designation of Committee Chair
- C. Second Review of Draft FY27 Budget Guidance

XI. **CONTRACTS**

XII. **TOWN ADMINISTRATOR’S REPORT**

XIII. **SELECT BOARD MEMBER REPORT**

XIV. **CORRESPONDENCE**

XV. **ADJOURNMENT**

***\*Per the Attorney General’s Office: The Select Board may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business.” If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Select Board’s Office at 508-430-7513.***

**Authorized Posting Officer:**

\_\_\_\_\_  
Jennifer Clarke, Executive Assistant

**Posted by:** \_\_\_\_\_  
Town Clerk

**Date:** \_\_\_\_\_  
September 18, 2025