

TOWN OF HARWICH



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BOARD OF HEALTH
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**TOWN OF HARWICH BOARD OF HEALTH
TUESDAY JULY 15 2025 -6:30 P.M.
HARWICH TOWN HALL – DONN B. GRIFFIN ROOM
MEETING MINUTES**

BOARD OF HEALTH MEMBERS PRESENT: Chairwoman Sharon Pfleger, M.S., Vice Chair Kevin DuPont, R.N., Clerk Ronald Dowgiallo, D.M.D. & Member Janet Siviski, R.N.

BOARD OF HEALTH MEMBERS ABSENT: Pamela Howell, R.N.

STAFF MEMBERS PRESENT: Health Director Carrie Schoener & Executive Assistant Stephanie Johnson

OTHERS PRESENT & ONLINE: Peter McAree, Ben Warshaw, Nicole Hallas, Kevin R-S & Anonymous user.

I CALL TO ORDER

Chairwoman Pfleger called the meeting to order at 6:30 p.m.

II REORGANIZATION OF BOARD MEMBERS

Chairwoman Pfleger informed the Board that per the Charter the reorganization could only take place the first meeting of July.

Motion: Chairwoman Pfleger nominated Mr. DuPont as Chair

Second: Mr. Dowgiallo seconded the motion.

Vote: Approved 4-0-0

Motion: Chairwoman Pfleger nominated Mr. Dowgiallo as Vice-Chair

Second: Mr. DuPont seconded the motion.

Vote: Approved 4-0-0

Motion: Chairwoman Pfleger nominated Mrs. Howell as Clerck.

Second: Mr. DuPont seconded the motion.

Vote: Approved 4-0-0

III PUBLIC COMMENT

A. HARWICH COMMUNITY ACTION PLAN PRESENTATION BY NICOLE HALLAS, RESEARCH MANGER WITH CRESCENDO CONSULTING GROUP

Nicole Hallas presented the PowerPoint slides as provided in the packet.

Exhibits: 2025 Community Action Plan PowerPoint Slides and 2025 Community Action Plan Report

IV MINUTES OF PREVIOUS MEETINGS JUNE 17, 2025

No meeting minutes were provided at this time. June 17, 2025 meeting minutes to be provided at the August 19, 2025 Board of Health meeting.

V OLD/UNFINISHED BUSINESS

A. CONTINUED FROM JUNE 17, 2025 BOARD OF HEALTH MEETING – VARIANCE REQUEST FOR DOG FRIENDLY SPACE- 545 ROUTE 28 – 105 CR 590:00 CHAPTER 6 SECTION 501.115 PARAGRAPH A

Ms. Schoener informed the Board that Perks did not notify abutters, and the filing would be continued to the August 19, 2025 Board of Health meeting.

Exhibits: Variance Dog Friendly Space Application, Letter to Board of Health, Site Plan and Town of Harwich Health Department Proposed Guidelines for Dog-Friendly Outdoor Dining Areas.

VI NEW BUSINESS

A. VARIANCE REQUEST - RECONSIDERATION OF PREVIOUSLY APPROVED VARIANCE CONDITIONS- 18 BANK STREET- REQUESTING INCREASE IN HABITABLE SQUARE FOOTAGE

Peter McAree provided the Board with a brief summary of his proposed project. The footprint of the dwelling would not be changing, and the project proposes an increase of twenty-four square feet in habitable square footage.

Motion: Mr. DuPont motioned to approve the increase in habitable square footage with the following condition:

1. Previous variance conditions to remain in place.

Second: Chairwoman Pfleger seconded the motion.

Vote: Approved 4-0-0

Exhibits: Variance Application, Abutter Notification, Abutters List, Letter to Board of Health, Site Plan, Existing Variance Letter and Existing and Proposed Floor Plans.

**B. PROPOSED AMMENDMENT TO VARIANCE FILING REQUIREMENT-
REMOVAL OF ABUTTER NOTIFICATION FOR OUTDOOR “DOG FRIENDLY
SPACE”**

Chairwoman Pfleger suggested that the filing requirements be revisited at the August meeting.

Mr. Dowgiallo agreed and added that there should be additional input from the public.

Ms. Schoener suggested that this gives the public some time to think of the matter and bring their comments and concerns to the Board.

Motion: Chairwoman Pfleger motioned to continue the proposed amendment to the variance filing requirement for dog friendly space to the August 19, 2025 Board of Health meeting.

Second: Mr. Dowgiallo seconded the motion.

Vote: Approved 3-0-0

VII REPORT OF THE HEALTH DIRECTOR- Health Director Report for July 2025

Ms. Schoener noted how this year The People’s Garden is producing fruit and vegetables and that the harvest is being brought to The People’s Fridge.

VIII CORRESPONDENCE- None

IX PERMITS- New Licenses listed below

FILING DEADLINE 7/2/25 (MEETING 7/15/25)		
EVENT	BUSINESS	
Anna Wimmer/ Sweet & Sourdough LLC	West Yarmouth	204 Market
Lenice Miley/ New England Dips	Auburn	Cranberry Festivals
Tawnya Sauer/ The Circus Barn dba Circus Smirkus	Greensboro	Circus Smirkus
Estelle Besse/ Charcarterie Co. LLC	Plymouth	Grand Opening of Costal Bliss Florals 587 Rt. 28
Linda Kelley/ Spice Cooks Company	Chatham	204 Market
Mary Beth Rodman/ Cape Cod Wine Biscuits, LLC	Harwich Port	Port Summer Nights
Karen Kennedy/ SharkCuterie	Orleans	204 Market

Joyce Dente/ Trolley Dogs	Boylston	Harwich Cranberry Festival
UTILITY INSTALLER	BUSINESS	
Daniel DelPrete/ DanDel Construction Inc	Hanson	

Motion: Mr. DuPont motioned to accept the permits as listed.

Second: Mr. Dowgiallo seconded the motion.

Vote: Approved 4-0-0

X WORK SESSION

A. DISCUSSION- PHASE 3A SEWER CONNECTION WAIVERS FOR UPGRADE

Ms. Schoener informed the Board that before her employment with the Town the Board had previously granted waivers for failed systems that were pending connections to sewer were granted internal waivers depending on the failure criteria of the system. She stated that she was seeking guidance from the Board if the same guidelines would be appropriate for Phase 3 and 3A.

Mr. Dowgiallo asked how much of the Town is connected to sewer. Ms. Schoener responded that as a whole, out of the four-hundred and thirty sewer connections in Phase 2, connection orders were sent to one-hundred and thirty residents.

Motion: Mr. DuPont motioned to utilize the existing waivers in place for Phase 2 to be applied to Phase 3 and 3A.

Second: Mrs. Pfleger seconded the motion.

Vote: Approved 4-0-0

B. DISCUSSION – SEWER USE 660 RULE

Ms. Schoener noted that the Board had approved the 660-rule last month and stressed that the conversation should be continued with Water/Wastewater and the Select Board so that the Town remains in compliance with the intermunicipal agreement with Chatham.

Exhibit: GHD Harwich Phase 3A Sewer Project PowerPoint

XI ADJOURN

Motion: Mr. Dowgiallo motioned to adjourn the Board of Health meeting at 7:23 p.m.

Second: Mr. DuPont seconded the motion.

Vote: Approved 40-0

Respectfully Submitted,

Stephanie Johnson

***The next Board of Health Meeting will be held on Tuesday, August 19, 2025 at
6:30p.m. in the Don B. Griffin Room***

