



Harwich Housing Authority

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Minutes of the Harwich Housing Authority Board Meeting

November 19, 2024

CALL TO ORDER: On November 19, 2024 a regular meeting of the Harwich Housing Authority was called to order at 4:10 p.m. Members present were Marcy Vigneau, Elizabeth Harder, Art Bodin and Kim Bourgea. Also present: Tracy Cannon, Director of the Harwich Housing Authority and Jill Fenton, Fee Accountant.

APPROVAL OF MINUTES: On a motion made by Art and seconded by Marcy, the minutes of the July 24, 2024 approved by Art Bodin, Elizabeth Harder and Marcy Vigneau. Kim Bourgea abstained as she did not attend the meeting in question.

FINANCIAL REPORT: On a motion made by Kim and seconded by Marcy, the Financial Report for the FYE 9/30/2024 was approved unanimously. The Financial Statements include the following certifications:

Wage Match V3 Certification , Top 5 Compensation Certification, Lead Paint Compliance Certification, Tenants Accounts Receivable and Certification of Preparer (Fee Accountant).

APPROVAL OF WARRANTS: On a motion made by Kim and seconded by Marcy, warrant #2024.10 was unanimously approved.

EXECUTIVE DIRECTOR'S REPORT: On a motion presented by Art and seconded by Marcy, the Executive Director's report for November 2024 was unanimously accepted.

OLD BUSINESS: There was no old business.

NEW BUSINESS:

On a motion made by Marcy and seconded by Art, the Board unanimously approved the Housing Authority's 2025 Budget which included approval for the purchase of new computers for the office.

There were no public comments.

At 4:50 p.m., on a motion made by Elizabeth and seconded by Art, the Board voted unanimously to adjourn the regular meeting.

Respectfully Submitted,

Tracy Cannon, Executive Director