

HARWICH COMMUNITY CENTER FACILITIES COMMITTEE (HCCFC)

Friday, June 13, 2025

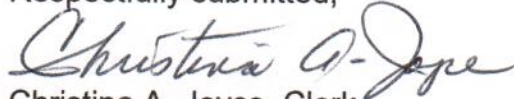
**The Harwich Channel Studio, Harwich Community Center
100 Oak Street, Harwich MA 02645**

MINUTES – Approved August 8, 2025

1. **Call to Order:** Chair Angelina Chilaka called the meeting to order at 3:30pm.
2. **Attendance:** Present – In addition to the Chair were members: Heath Eldredge; Sheila House, Council on Aging Committee Representative; and Christina Joyce. A quorum was present.
Also Present: Regan Wilda, Community Center Program Specialist II.
Absent: Carolyn Carey, Community Center Director.
3. **Approve minutes:** Moved by Heath Eldredge and seconded by Sheila House, the May 10, 2025 minutes were approved unanimously.
4. **Reports**
 - a. **Council on Aging Committee (COAC)** – Sheila indicated that the UMass Dartmouth Older Adults Needs Assessment is complete and soon to be analyzed by Council on Aging Department. On June 26th the department will host a meeting to review the assessment.
 - b. **Recreation and Youth Commission** – no report; liaison to HCCFC has not yet been assigned.
5. **Old Business:**
 - a. **Circus Smircus Update:** Performance dates are July 15 and 16 at noon and 6pm. Host families will have the performers on July 14, 15, and 16; performers leave the morning of 17th.
The Harwich Children's Fund is looking for host for 2-3 kids.
6. **New Business**
 - a. **Outdoor Soccer Area:** Harwich Police Department's Detective Brackett will set the pitch up on the north side of the Community Center which will take up 12 parking spaces. He will also look for other locations in Harwich to install the pitch.
 - b. **New Scanning Stations:** Three new stations have been installed to tally attendance at various programs held in the Community Center; need to load COA's data and have IT department perform some programming for compatibility amongst the departments' needs.

- c. **Beach, Transfer Station and Treasurer Chest permits:** Hours announced for sales at the Community Center and Town Hall. Sales also available online.
 - d. **Staff Update:** Molly and Mark hired as part time employees. Not sure what re: two front desk employees??
7. **Director's Update**
- a. Reagan Wilda reviewed upcoming June events highlighting Cape Harmony and Ice Cream Party. July events are published in the **Harwich Community Center News** and include Mermaid Crafts and Bingo.
 - b. **Building/Operations Update:**
 - i. Spring Clean Up of ground/gardens is completed.
 - ii. A/C Maintenance also is complete
 - iii. There have been some parking challenges.
8. **Other:** Joint meeting for COA, Rec and Youth and Facilities will be rescheduled.
9. **Adjourn:** Moved by Sheila House and seconded by Heath Eldredge, the motion to adjourn at 3:57 was unanimously approved.

Respectfully submitted,


Christina A. Joyce, Clerk

Next Meeting – Friday, August 8, 3:30 pm