

TOWN OF HARWICH



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BOARD OF HEALTH
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**TOWN OF HARWICH BOARD OF HEALTH
TUESDAY APRIL 15, 2025 -6:30 P.M.
HARWICH TOWN HALL – DONN B. GRIFFIN ROOM
MEETING MINUTES**

BOARD OF HEALTH MEMBERS PRESENT: Chairwoman Sharon Pfleger, M.S., Vice Chair Kevin DuPont, R.N., Clerk Ronald Dowgiallo, D.M.D., & Member Pamela Howell, R.N

STAFF MEMBERS PRESENT: Health Director Carrie Schoener & Executive Assistant Stephanie Johnson

OTHERS PRESENT: Anne Marie Dooley

As required by law, the Town may audio or video record this meeting. Any person intending to either audio or video record this open session is required to inform the Chair.

I CALL TO ORDER

Chairwoman Pfleger called the meeting to order at 6:30 p.m.

II PUBLIC COMMENT- None

III MINUTES OF PREVIOUS MEETINGS (Regular Meeting Minutes)

March 18 ,2025 Meeting Minutes

March 18 ,2025

Motion: Mr. Dowgiallo motioned to approve the March 18, 2025, Board of Health meeting minutes with modification.

Second: Mrs. Howell seconded the motion.

Vote: Approved 3-0-0

Exhibits: March 18 ,2025 meeting minutes

IV OLD/UNFINISHED BUSINESS

A. CONTINUED DISCUSSION FROM MARCH 18, 2025, BOARD OF HEALTH MEETING – REVISIONS TO REGULATIONS FOR PRIVATE WELLS

Chairwoman Pfleger stated that Ms. Schoener had requested information from Barnstable County and advised the Board to continue the discussion until the May Board of Health meeting.

Motion: Mr. DuPont motioned to continue the discussion until May 20th, 2025, on the revisions to regulations for private wells.

Second: Mrs. Howell seconded the motion.

Vote: Approved 4-0-0

V NEW BUSINESS

A. FEE WAIVER REQUEST FROM ROAR (RIDE FOR OPIOID ADDICTION RECOVERY) CAPE COD – REQUESTING WAIVER OF FOOD EVENT SERVICE FEE (\$50.00) FOR EVENT ON SEPTEMBER 7, 2025

Motion: Mr. DuPont motioned to approve the fee waiver request from ROAR for their event on September 7, 2025

Second: Mrs. Howell seconded the motion.

Vote: Approved 4-0-0

Exhibits: Fee Waiver Request

B. RECONSIDERATION OF PREVIOUSLY APPROVED VARIANCE CONDITIONS– 51 OCEAN AVENUE - REQUEST TO FINISH FULL BASEMENT

Ms. Schoener provided the Board with a brief overview of the existing variance conditions associated with the property.

Chairwoman Pfleger expressed her concerns with the inclusion of a bathroom in the basement which could then allow the space to be used as a bedroom.

Ms. Schoener noted that in 2015 the Board imposed conditions for the approval of an increase of square footage which restricted the full basement to remain unfinished and not be used for sleeping purposes.

Ms. Dooley stated that it is not in her intention to utilize the finished basement for sleeping purposes and that its primary function would be used as a family room/or craft room for her grandchildren.

Mr. DuPont suggested the approval allowing the finishing of the basement so long that the basement bathroom is removed.

Motion: Mr. DuPont motioned to approve the reconsideration of previously approved variance conditions requesting to finish the basement with the following conditions:

1. The dwelling is restricted to a maximum of 2 bedrooms.
2. No further increase in habitable space or square footage without further review by the Board of Health.
3. There shall be no bathroom in the basement, however, a utility sink is allowed.
4. Approval to be recorded at the Barnstable Registry of deeds.

Second: Mrs. Howell seconded the motion.

Vote: Approved 4-0-0

Exhibits: Variance Application, Abutter Notification, Abutters List, Letter to Board of Health, Site Plan, Existing and Proposed Floor Plans.

VI REPORT OF THE HEALTH DIRECTOR- Health Director Report for April 2025

Ms. Schoener presented the Health Director's report as provided in the packet. No action was taken.

Exhibit: Report of the Health Director

VII CORRESPONDENCE- None

VIII PERMITS- New Licenses listed below

FILING DEADLINE 3/5/25 (MEETING 3/18/25)		
Event Permits	Business	
Brett Tolley /Chatham Harvesters Cooperative	Chatham	Harwich Conservation Trust's Meet Your Local Farmers
Elisabetta Hitchcock/Ack Gioia LLC	Brewster	Harwich Conservation Trust's Meet Your Local Farmers
Amina Smaykiewicz/Cape Cod Pickle Co.	Mashpee	Harwich Conservation Trust's Meet Your Local Farmers
Heather Bailey/ The Optimal Kitchen	Chatham	Harwich Conservation Trust's Meet Your Local Farmers
Cape Cod Museum of Natural History/ Green Briar Mercantile	Sandwich	Harwich Conservation Trust's Meet Your Local Farmers

Stanimira Milkova/ Confetti Waffles	Wellfleet	Harwich Conservation Trust's Meet Your Local Farmers
Sarah Harris/ Shore Thing Cape Cod	Chatham	Futsal Tournament
Septic Installer	Business	
Bill Smith/Bay State Sewage	South Yarmouth	
Anthony Lorusso/Lorusso Building Inc	Norfolk	
Title 5 Inspector	Business	
Rick Judd/ Moran Engineering	South Harwich	
Utility Installer	Business	
Forrester L. Quinn/ F.L. Quinn Construction	Orleans	

Motion: Mr. DuPont motioned to approve the permits as printed.

Second: Mrs. Howell seconded the motion.

Vote: Approved 4-0-0

IX OTHER None

X ADJOURN

Motion: Mr. DuPont motioned to adjourn the Board of Health meeting at 6:57p.m.

Second: Mrs. Howell seconded the motion.

Vote: Approved 40-0

Respectfully Submitted,

Stephanie Johnson

***The next Board of Health Meeting will be held on Thursday, May 22, 2025, at 6:30p.m.
in the Small Hearing Room***