

**Brooks Free Library
Board of Trustees Meeting
739 Main Street, Harwich, MA 02645
Wednesday, June 4, 2025 7pm**

1. Meeting was called to order at 7:04 pm. Members present: J. Brown, J. Wheeler, B. Waystack, L. Cebula, P. Murray, W.Crowell (7:08) J.McCarty (7:11) Members absent :none Also present: V. Hewitt, Director
2. Vote to Approve Regular Session Minutes of May 7, 2025 Board of Trustees Meeting
Motion: Wheeler 2nd.Waystack V. Unanimous
3. Public Comment: none

Rft45

4. Reports:

- A. Chair informed Board of newly reorganized Select Board, liaisons TBD
- B. Library Director as submitted with the following additions: good news- things are running more smoothly and nice to see. Friends Meeting is Wednesday, 6/18 due to the holiday on 6/19. Opening for Circulation Supervisor, there is plenty of coverage until it is filled. Monomoy High SHORE program students made cards.
- C. Staff Reports as submitted
- D. Building & Grounds: New outside furniture has been delivered and placed as of today.
- E. Personnel Committee: nothing other than vacancy for Circulation Supervisor mentioned in Director's report above.

5. Correspondence:

- A. Mass Board of Library Commissioners sent a status update 5/20/25

6. Old Business:

- A. None

7. New Business:

- A. Vote to accept the following donations: \$100.00 from
John & Tsesan "Kitty" Shaw in memory of Len Sarver. and \$500.00 from Edward
& Elizabeth Johnson (annual donation). M. Cebula
2nd. McCarty V. Unanimous
- B. Annual evaluation of Library Director: Ginny will have her self-evaluation, and will send the evaluation forms for us to work on.
- C. Reorganization of the Board. The slate was approved to vote Bernadette Waystack,
Chair; Tricia Murray, Vice Chair; Linda Cebula, Secretary and William Crowell, Treasurer.
M. Cebula 2nd. McCarty V. Unanimous
Personnel and Building & Grounds will remain as they are.

8. Trustees Reports and Requests for next meeting's agenda
None

9 Upcoming meetings and events

Library Board of Trustees Wednesday, July 2, 2025 at 7 pm

Library Board of Trustees Wednesday, August 6, 2025 at 7 pm

Motion to adjourn the regular session at 7:36 pm

M. McCarty 2nd. Brown V Unanimous

Respectfully submitted,
Bernadette Waystack,
Secretary, BFL Board of Trustees

**Minutes approved at the Brooks Free Library Board of Trustees meeting on Wednesday,
July 2, 2025**