

HARWICH COMMUNITY CENTER FACILITEIES COMMITTEE (HCCFC)

Friday, May 9, 2025

**The Harwich Channel Studio, Harwich Community Center
100 Oak Street, Harwich MA 02645**

MINUTES – Approved 6/13/2025

1. **Call to Order:** Chair Angelina Chilaka called the meeting to order at 3:30 pm.
2. **Attendance:** Present – In addition to the Chair were members: Heath Eldredge; Christina Joyce; Vahan Khachadorian, Recreation & Youth Commission Representative; and Carolyn Carey, Community Center Director.
Also present: Regan Wilda, Community Center Program Specialist II.
3. **Approve minutes:** Moved by Heath Eldredge and seconded by Vahn Khachadorian, the motion to approve the March 14, 2025 minutes was approved unanimously.
4. **Reports**
 - a. **Council On Aging Committee (COAC)** – no report; liaison from COA has not been appointed to replace Ralph Smith.
 - b. **Recreation & Youth Commission** –
 - i. Vahn indicated that the three Commission's Community Preservation Act articles passed at Town Meeting on May 5: Brooks Park Infield Replacement Project, Sand Pond Restroom, and Veteran's Field Shade Project.
 - ii. The department is looking at the forested land in front of Whitehouse Field for additional parking. The department is also looking at land behind Veterans Field to build another field.
 - iii. Vahn advised the committee that his term ends on R&Y Commission in June and he has chosen to not reapply.
 - iv. His replacement to the HCCFC is Leah Mercurio.
5. **Old Business**
 - a. **COAC new member assigned to HCCFC** – two members of the COAC have expressed interest in being assigned to HCCFC. We can expect a decision at COAC's next meeting.
 - b. **Joint Meeting May 13, 2025** – the meeting with COCA and RYC will be rescheduled to another date. Caroly Carey will orchestrate.
6. **New Business**

- a. **Outside Clean up** – The Community Center received a gift to pay for the spring cleanup of the grounds; the work is scheduled for the second week of June.
- b. **Scanning Stations** – Three new scanning stations have been purchased in an effort to better track program participation. Both COA and Community Center Departments use the same software to track.
- c. **Beach and Transfer Station Stickers** – The beach permits are available either on line or by mail. Numerous people have asked why they are not being sold at the Community Center or Town Hall. A concern is that many do not have access to the internet or know how to scan/upload a document that proves residency. Beach permit application forms are now available at the Center.
Transfer Station – more info to come re: selling them at Town Hall and the Community Center
- d. **Staff Update** – Reagan Wilda's hours are changing and Josh is returning for the summer.

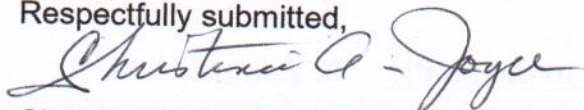
7. Director's Update

- a. Carolyn reported she expects a busy summer in the Center with room assignment changes possible. Vahn asked if the land adjacent to the Center on the north side could be used for additional parking. Carolyn indicated that property is not owned by the Town of Harwich.
- b. Carpeting will be removed in the Weight Room and a more suitable padded floor will be installed. This will require two days and will improve hygiene in that area.

8. Other

- a. Vahn expressed a robust thank you to Carolyn for her guidance when he first joined HCCFC. He acknowledged her leadership skills, the well thought out 5-year plan. He sees the current committee make up as a good team.
 - b. Angelina indicated that Circus Smircus is a go and will be held on the grounds of Monomoy Regional High School.
 - c. Town Elections are on May 20, here at the Community Center from 7 am to 8pm.
9. **Adjourn** – Moved by Chris and seconded by Heath, the motion to adjourn at 4:08 pm was approved unanimously.

Respectfully submitted,



Christina A. Joyce, Clerk

Next meeting is June 13, 3:30 pm.