

**MINUTES
BOARD OF TRUSTEES OF THE
HARWICH AFFORDABLE HOUSING TRUST
SMALL MEETING ROOM, TOWN HALL
732 MAIN STREET, HARWICH, MA 02645
WEDNESDAY, MAY 7, 2025 - 5:00PM**

MEMBERS PARTICIPATING: Larry Ballantine, Chair, Brendan Lowney, Vice Chair, Bob Spencer, Clerk, Claudia Williams and Julie Kavanagh

I. CALL TO ORDER:

Mr. Ballantine called the meeting of the Harwich Affordable Housing Trust to order Wednesday, May 7, 2025 at 5:00PM. The Chair declared a quorum.

II. PUBLIC COMMENT

None

III. OLD BUSINESS:

A. Discussion and possible vote on 456 Queen Anne Road Pennrose Land Disposition Agreement

Mr. Ballantine noted that they will vote on the Land Disposition but not the Ground Lease as it is included in the Land Disposition Agreement. ~~After~~ Based on previous discussions in Executive Meetings, the Trust ~~decided~~ wished to finalize the documents that have been prepared by Penrose legal and Harwich's legal, KP Law.

Mr. Lowney moved to approve the Land Disposition Agreement for 456 Queen Anne Road as prepared by Pennrose legal and KP Law. Seconded by Ms. Kavanagh.

Vote: 5:0 in favor. Motion carried.

Mr. Ballantine noted that he had two copies of ~~there~~ Agreement for Trust members' signatures. The copies will then go to Pennrose for their signatures. He also noted the language stating that they are signing as Trustees and not as individuals.

Mr. Ballantine noted that there will be a presentation by Charles Adams of Pennrose at the May 14th meeting. He gave an overview of what they will be discussing.

Mr. Ballantine commented that they may be using a different meeting room. Trust members discussed best options for accommodating a larger than usual number of people.

Mr. Lowney noted that Caleb had suggested they check with Jamie and discuss live streaming as well as recording capabilities.

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Ms. Kavanagh will check with Joe Powers on whether or not 204 Sisson is an option.

Members agreed that having a bigger room would be the best option to avoid having to cancel due to lack of space.

Bob Doane was in the audience and asked if Pennrose would be required to have a Letter of Eligibility first.

Mr. Ballantine replied yes, they would need that. He has asked Pennrose to go through the process, their responsibilities as well as the Trust's responsibilities going forward, during the presentation.

IV. NEXT MEETING: Wednesday, May 14, 2025

V. ADJOURN

Mr. Spencer moved to adjourn. Seconded by Ms. Williams.

Voter: 5:0 in favor. Meeting adjourned.

Respectfully submitted,

Judi Moldstad
Board Secretary

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