

Local Planning Committee Meeting Minutes
March 4, 2025
Harwich Town Hall, Griffen Conference Room
732 Main Street Harwich MA 02645

- I. Call to Order. Meeting was called to order by vice chair Garrett Curran at 5:02pm.
- II. New Business :
 - A. Review and approve minutes from February 4, 2025. Minutes were approved with the following corrections: the real estate and open space chair provided comments, not the CONCOM chair. Motion by Ed McManus, second by Margo Fenn. Roll call was taken with all aye votes.
 - B. Update on HPP. Christine-getting changes back to SB by Friday. State mandate to qualify HPP. Ed had a question on document—if town owns the land, can a private developer develop and run the project for profit?
 - C. Update on regulatory committee outreach. Margo and Christine to open space committee, board of health—positive feedback. Board of health asked if the lower cape health needs assessment would be included in the plan. Also need to create short term rental bylaw. Nickerson to historic on March 19. Christine and Ed to energy and climate change committee.
 - D. Plan for Town Meeting, with possible increase in LPC meetings. We have a reserve on the warrant. Can we make the date? Brian-need list of priorities, action plan- Gantt chart. Mary-how hard would it be to have a special town meeting? We need time to complete. David- final draft and visuals need to be done by 6/30. Sharon-almost ready to show visuals to committee. Need marketing strategy to sell plan. David-housing and community development subcommittee-3 people. Meet 3/18—action items/priorities. Need capital plan, executive summary. Check with Joyce about meeting on 3/18. Christine-check with town administrator on T&B contract. Ed and David -we need to meet biweekly to get things done.
 - E. Review and discuss Governance and capital outlay sections. Christine is interfacing with other departments for capital outlay sections. Governance/transparency-had Jeff Handler and Mike MacAskill review section-they blessed it. Name change to implementation for tracking and transparency.
- III. Adjourn. Motion by Ed, second by Margo. Roll call was taken—all aye.