

**Brooks Free Library
Board of Trustees Meeting
739 Main Street, Harwich, MA 02645
Wednesday, April 2, 2025, 7pm**

1. Meeting was called to order at 7:01 pm. Members present: J. Brown, J. Wheeler, L. Cibula, J. McCarty, B. Waystack, P. Murray, W. Crowell Members absent: none Also present: V. Hewitt, Director
2. Public Comment: It was mentioned that the Cape Cod Chronicle hasn't had the posting of the BFL Board meetings. Ginny will follow up with them.
3. Vote to Approve Regular Session Minutes of March 5, 2025 Board of Trustees Meeting
Motion: McCarty 2nd. Murray V. Unanimous

4. Reports:

- A. Chair. corresponded with our liaison, SB member Howell and also SB Chair Handler regarding lack of response regarding the Lang Fund accounting issues. The response was that "they will take care of it." Chair requested the Director to follow up next week to see that the action has been taken. Also clarified to the Town Administration that the Library has authority to accept gifts to the library.
- B. Library Director as submitted with the following additions: Ginny reported that she was very pleased with how the Classification meeting was done. P.Murray commented on the director's report and all others about what great work is being done by our staff.
- C. Staff Reports as submitted
- D. Building & Grounds: working on the outdoor furniture project and J. Brown has done some fact-finding. An initial quote from Casual Designs is attached, but nothing definitive has been decided as of this writing. Motion was made to spend the approved \$5000 and up to \$5000 from the File account. M. Crowell 2nd Murray. V. Unanimous
- E. Personnel Committee: did not meet this month will bring updates to the next meeting.

5. Correspondence:

- A. Email dated March 17, 2025 received from Mass. Board of Library Commissioners regarding the impact of the potential loss of federal funding on library services in Massachusetts. A discussion was had by the board as to what, if any action we want to take concerning this. Motion was made to authorize B.Waystack to craft and send a letter to our representatives in Congress to express our grave concern regarding the potential loss of federal funding and its impact on Brooks Free Library. M. Crowell. 2nd McCarty V. Unanimous

6. Old Business:

- A. Updates on FY26 Budget: No further updates other than contained in the Director's report.
- B.

7. New Business:

- A. Vote to approve the new 3-year membership agreement in the Cape Libraries Automated Sharing (CLAMS) consortium, effective 7/1/2025. M. Waystack 2nd
McCarty V. Unanimous
- B. Vote to accept donations from various individuals in memory of Leonard Sarver and from the James B. & Helen P. Athens Fund in the amount of \$4281.39 as attached. M.
Waystack. 2nd. Wheeler V. Unanimous

8. Trustees Reports and Requests for next meeting's agenda
Request for someone to take minutes on 5/7/2025 in B.Waystack's absence

- 9 Upcoming meetings and events
Library Board of Trustees Wednesday, May 7, 2025 at 7 pm
Library Board of Trustees Wednesday, June 4, 2025 at 7 pm

Motion to adjourn at 8:11 pm
M. Wheeler 2nd. McCarty V unanimous

Respectfully submitted,
Bernadette Waystack,
Secretary, BFL Board of Trustees

**Minutes approved at the Brooks Free Library Board of Trustees meeting on Wednesday,
May 7, 2025**