

SELECT BOARD MEETING AGENDA*

Donn B. Griffin Room, Town Hall

732 Main Street, Harwich, MA

Executive Session 5:15 P.M.

Regular Meeting 6:00 P.M.

Monday, May 19, 2025

Remote Participation Optional:

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/768312621>

You can also dial in using your phone.

Access Code: 768-312-621

United States: [+1 \(571\) 317-3122](tel:+15713173122)

**As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chair prior to the start of the meeting.*

I. **CALL TO ORDER**

II. **EXECUTIVE SESSION**

- A. Pursuant to MGL c.30A section 21 (a)(3) to discuss strategy with respect to collective bargaining for all town unions and non-union personnel and or contract negotiations with non-union personnel and the Chair has determined that open session would have a detrimental effect on the town's bargaining position
- B. Pursuant to G.L. c. 30A, sec. 21(a)(2) to conduct strategy sessions in preparation for negotiations with non-union personnel and to conduct contract negotiations with non-union personnel: Finance Director & Acting Town Administrator

III. **PLEDGE OF ALLEGIANCE**

IV. **STAFF COMMENTS/ANNOUNCEMENTS**

- A. Annual Town Election, Tuesday, May 20, 2025, at the Harwich Community Center
- B. Memorial Day Ceremony, Monday May 26, 2025, at 9:30 am, at Brooks Park

V. **WEEKLY BRIEFING**

VI. **PUBLIC COMMENTS/ANNOUNCEMENTS**

VII. **CONSENT AGENDA**

- A. Approve Select Board Meeting Minutes from May 12, 2025

VIII. **NEW BUSINESS**

- A. Vote to affirm the Town Administrator's recommendation of Stephanie Sykes to the position of Natural Resource Director, effective June 1, 2025
- B. Vote to approve the annual Harwich Police Department Reappointments
- C. Discussion and vote on the proposed kitchen rental rates at 204 Sisson Road
- D. Discussion on the Housing Committee charge; votes may be taken
- E. Vote to approve the following new 2025 Annual Common Victualler License: Sea Street Sweets, LLC, d/b/a Mochinut, 537 Route 28
- F. Discussion and possible vote to execute the owner's authorization form for a tent permit application submitted by The Harwich Children's Fund for an event to be held at 75 Oak Street; tent to be set up on July 14, 2025, through July 18, 2025
- G. Discussion and possible vote to refer a proposed development at 606 Route 28 to the Cape Cod Commission as a Development of Regional Impact

IX. **OLD BUSINESS**

- A. Discussion on the Town Administrator Search; votes may be taken
- B. Discussion on Acting Town Administrator; votes may be taken
- C. Discussion on the contracted Wastewater Management Consultant, Waterworks LLC; update and next steps; votes may be taken
- D. Update on Walther Road Stairs
- E. Update on the maintenance of Round Cove and Hawksnest Road

X. **CONTRACTS**

- A. Discussion and possible vote to authorize the Chair to sign a Memorandum of Understanding between the Town of Harwich and the Cape Light Compact to assist with preparation and planning efforts for the Regional Energy Planning Assistance Grant for 2025-2027

XI. **TOWN ADMINISTRATOR'S REPORT**

XII. SELECT BOARD MEMBER REPORT

XIII. CORRESPONDENCE

XIV. ADJOURNMENT

**Per the Attorney General’s Office: The Select Board may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business.” If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Select Board’s Office at 508-430-7513.*

Authorized Posting Officer:

Jennifer Clarke, Executive Assistant

Posted by: _____
Town Clerk

Date: _____
May 15, 2025