

ACCEPTED Minutes for Treasure Chest Committee meeting, Wednesday March 19, 2025-Small Room

Committee members present: George Forester, Jean Bulger. Mary Moody, Deb Gibson, Ellie Gerson, Heather Bolinder

Committee member not present: Maureen Davis

Alternate member present: Eileen Garrity

Public present: Laurie Phillips

1. Quorum: a quorum of the Treasure Chest committee members was present and the meeting was called to order at 5:05 pm
2. Introduction of new committee member: George Forester introduced himself by saying he is a recent retiree to the Cape since 2021. He has a Tech background. He is a Saturday morning volunteer at the Treasure Chest.
3. Old business: Minutes for the Treasure Chest Committee meeting of Thursday February 6, 2025 were read. No changes were made. Deb Gibson made a motion to accept the minutes. Mary Moody seconded the motion and all voted in favor.
Approval of new volunteers: There are no new volunteers as of this meeting.
Motion to correct the motion of February 6, 2025: The name "Jean Bulger" should be deleted. The correct motion reads "New Chair for February, March & April is Heather Bolinder." Jean Bulger made a motion to accept this correction. Mary Moody seconded the motion. All voted in favor.
Chair Duties: This is a working document. Some discussion followed regarding the dumping of textiles. This document will be kept in the black binder.
Length of Shoppers' Stay: There is one sign on site that says there is a half-hour limit. We haven't been enforcing this. An indoor sign could be more effective. Some discussion followed about this matter and the committee agreed to leave the half-hour limit in place for now.
Using Yellow Bins: filled bags are brought to the dump where these bins are. If possible at the end of each shift the bags could be taken to the dump.
4. New Business:
Who has keys? Heather has a list that was read out loud and corrected. The list comprises committee members, site openers and weekday cleaners. No new keys should be made.
Lock box: this was recently attached. It will be used only as needed and the code will not be made public ensuring limited access.
Conflict of Interest Training: each committee member is aware of his or her status.
Summer schedule: Jean provided a sample schedule and it is evident we can staff Fridays. The next step is informing the DPW and at our next meeting we will vote and then advise the Selectboard.
The document "Steps to take to become a Volunteer" is being finalized and will be presented at the April meeting.
Customer Etiquette will be moved to the April meeting.
5. Open Session:
Laurie Phillips was introduced as a potential committee member.
Mary Moody is concerned with the schedule the DPW has when helping clean the site. Windy days have been especially challenging. A Queen Anne Road neighbor has noticed the mess

caused when boxes aren't removed and its windy. Ellie will follow through by communicating with Cody.

6. Next Meeting: Wednesday April 30, 2025 @5:00
7. Adjournment: Jean Bulger made a motion to adjourn at 5:50. Heather seconded the motion. All voted in favor.