

**Brooks Free Library
Board of Trustees Meeting
739 Main Street, Harwich, MA 02645
Wednesday, March 5, 2025, 7pm**

1. Meeting was called to order at 7:02 pm. Members present: J. Brown, J. Wheeler, J. McCarty, L. Cebula, B.Waystack, P. Murray, W.Crowell (7:10) absent: V.Hewitt, Director
2. Public Comment - None
3. Vote to Approve Regular Session Minutes of February 5, 2025 Board of Trustees Meeting Motion: McCarty 2nd: Wheeler V. Unanimous

4. Reports:

- A. Chair. No report
- B. Library Director as submitted
- C. Staff Reports as submitted
- D. Building & Grounds: 1. Looking at outdoor furniture for our outside seating; investigated some cast iron but it is not as durable so will also be looking at aluminum which, while not as hefty, is more lasting. Motion to approve up to \$5000 from the gift account for this expense. M. McCarty. 2nd. Murray V. Unanimous. 2. Jeannie Wheeler is volunteering to pick up the leaves that have built up, as Town is strapped for help. 3. Jeannie will also speak to Sean about the piece of wood at the back entrance that appears to have been left from scaffolding.
- E. Personnel Committee: Have added a standing meeting the third week of the month. Tonight's report will be in the Executive Meeting.

5. Correspondence: None

6. Old Business:

- A. Updates on FY26 Budget - Still no word on whether we will need to meet with Select Board

7. New Business:

- A. Vote to accept donations - None this evening

8. Trustees Reports and Requests for next meeting's agenda

9 Upcoming meetings and events

Library Board of Trustees Wednesday, April 2, 2025 at 7 pm

Library Board of Trustees Wednesday, May 7, 2025 at 7 pm

Budget Meeting with Select Board and Finance Committee - TBD

10. Executive Session

Motion to adjourn regular meeting at 7:15 pm and not to return after Executive Session.

M. McCarty 2nd. Wheeler V Unanimous

Respectfully submitted,
Bernadette Waystack,
Secretary, BFL Board of Trustees

**Minutes approved at the Brooks Free Library Board of Trustees meeting on Wednesday,
April 2, 2025**