

MINUTES
BOARD OF WATER/WASTEWATER COMMISSIONERS
Harwich Water Department
196 Chatham Rd
Tuesday, July 15, 2025
9:00 a.m.

WATER COMMISSIONER'S PRESENT: Noreen Donahue, Allin Thompson, John Gough, Bob Young, Judith Underwood

ALSO PRESENT: Superintendent Jason Trepanier, Admin. Asst. Tracey Alves, Ed McManus, Mark Drainville

CALL TO ORDER

Chair Donahue called the meeting to order at 9:00 a.m.

CONSENT AGENDA

A. Minutes

1. June 24, 2025

The minutes of June 24, 2025 will be added to the next agenda.

ABATEMENTS

A. 21 Alder Ln

The Board discussed the request for abatement for 21 Alder Ln. Commissioner Young motioned to deny the request for abatement. Commissioner Gough seconded; 5-0-0.

OLD BUSINESS

A. Route 28 East Water Main Replacement Project-Update

The Department is still waiting on approval from MA DoT regarding the Route 28 East Water Main Replacement project so there has been no progress on the project at this time.

B. Space Building

An update was provided on the future space building that is planned to go in at 196 Chatham Rd. The design will include floor storage space for vehicles and equipment, room for training and teaching as well as office area.

C. Superintendent's Evaluation Form

The Superintendent's Evaluation form will require some clean up to make it more modern. The Board would like for the total possible score of the Evaluation form to be 100% vs. the 85% that it currently is. Comptroller Sieger will work with the Board on some edits to the Evaluation form.

D. Exchange Park Fountain

The Board discussed the Exchange Park Fountain. Commissioner Gough motioned to reconnect the Exchange Park Fountain. The motion was seconded by Commissioner Underwood; 5-0-0.

Superintendent Trepanier will inspect the fountain to see what its capability is. The town's Recreation Department already has an active water service at the location. Superintendent Trepanier will follow up with the Recreation Department and the DPW to discuss reconnecting the fountain at Exchange Park.

NEW BUSINESS

A. FY26 Capital Plan Water

The Board reviewed the FY26 Capital Water Plan.

B. FY26 Capital Plan Wastewater

The Board reviewed the FY26 Capital Wastewater Plan.

C. Apex Contract \$11k- 2026 Project Evaluation Form for Asset Management State Revolving Fund Program for the Asset Management Grant

Commissioner Thompson moved to accept the Apex Contract. Commissioner Underwood seconded the motion. All in favor; 5-0-0.

D. Waterworks Consulting LLC- General Engineering Services

Commissioner Young moved to accept the Waterworks Consulting LLC contract. Commissioner Thompson seconded the motion; 5-0-0.

E. Sanitary Survey

Superintendent Trepanier informed the Board of the findings from the Sanitary Survey.

F. Updated Sewer Regulations for Grinder Pumps

GHD's engineer Mark Drainville attended the meeting to speak to the Board about the Sewer Regulations. There are three general categories that will need to be addressed within the Sewer

Regulations. The first is that a grinder pump policy will need to be added. Also, enhancement to the section on grinder pumps is needed in relation to what you can and cannot put down a sewer service.

The formatting of the Table of Contents will also need to be corrected so that each section is titled and the document reads more easily.

The Board will read the Sewer Regulations and send any comments they may have to Jason in advance of the next meeting.

SUPERINTENDENT'S REPORT

The Department is working with Apex to get them all of the data they need to build the hydraulic model.

The Bay Rd. sewer main should be completed by the end of July. The date in which 21 Vicksburg Dr. will be connected to the new main is still unknown.

The tank painting bid opening is scheduled to take place on July 24, 2025.

The Department photo is scheduled to take place on July 25th at 8:30am. The Department crew has installed a new fence as well as painted the trim on the building in preparation for the picture.

COMMISSIONER'S REPORT

Chair Donahue would like a copy of page 26 of the Sanitary Survey when it goes out.

Chair Donahue commented on the article for well maintenance for \$150,000 that she doesn't think has been spent. Superintendent Trepanier will look into it.

Commissioner Underwood will forward information to the Board about what the town of Falmouth is doing as an alternative to installing sewer in certain areas.

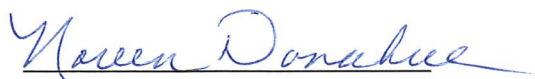
Commissioner Gough asked if there was an update on the outcome of who was responsible for the problem on Bay Rd? Superintendent Trepanier commented that legal is still handling the case.

NEXT MEETING

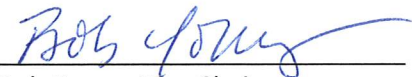
The next meeting will be held on Tuesday, August 5, 2025 at 9:00a.m.

ADJOURNMENT

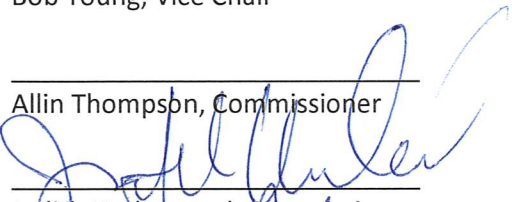
Chair Donahue motioned to adjourn at 10:27am. Commissioner Thompson motioned to adjourn. Commissioner Young seconded; 5-0-0.



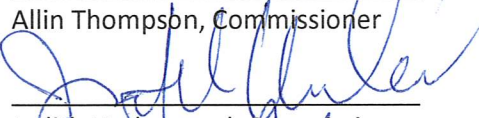
Noreen Donahue, Chair



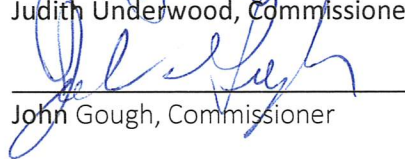
Bob Young, Vice Chair



Allin Thompson, Commissioner



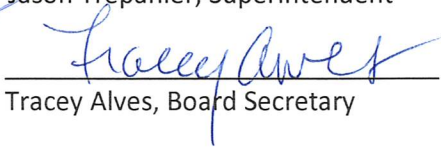
Judith Underwood, Commissioner



John Gough, Commissioner



Jason Trepanier, Superintendent



Tracey Alves, Board Secretary