

## **SELECT BOARD MEETING AGENDA\***

*Donn B. Griffin Room, Town Hall*

*732 Main Street, Harwich, MA*

*6:00 p.m.*

*Monday, July 27, 2026*

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/783813653>

You can also dial in using your phone.

United States: [+1 \(408\) 650-3123](tel:+14086503123) - Access Code: 783-813-653

***As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chair prior to the start of the meeting.***

### ***THE BOARD MAY VOTE ON ANY ITEM LISTED ON THIS AGENDA***

#### **I. CALL TO ORDER IN OPEN SESSION**

#### **II. PLEDGE OF ALLEGIANCE**

#### **III. COMMENTS/ANNOUNCEMENTS**

- A. Public
- B. Staff

#### **IV. TOWN ADMINISTRATOR'S REPORT**

- A. Weekly Briefing

#### **V. CONSENT AGENDA**

- A. Approve Select Board Meeting Minutes from July 13, 2026
- B. Appoint Director of Planning & Community Development Christine Flynn as Harwich's member representative to the Barnstable County HOME Consortium Advisory Council, with a term to expire on December 31, 2026
- C. Vote to accept a gift to the Community Center in the amount of \$250 from Rose Vella in memory of her father Baird Barsumian
- D. Vote to accept the resignation of Sophia Pilling from the Conservation Commission effective immediately
- E. Approve the Assistant Town Administrator's recommendation to grant permission by NSTAR Electric Company d/b/a Eversource Energy to install 50' +/- of 1-3" conduit on Riverside Drive for underground service
- F. Vote to dissolve Town Administrator Screening Committee

#### **VII. NEW BUSINESS**

- A. Debrief with Police Chief Kevin Considine & Fire Chief David LeBlanc following July 4<sup>th</sup> holiday
- B. Discussion/vote on Harbor Master recommended revision to fine schedule within the Harbor Management Plan
- C. Discussion/vote on conveyance of 2-acre parcel identified as Assessor's Parcel 82-R5, located off Pleasant Lake Avenue, to the Harwich Affordable Housing Trust Fund
- D. Discussion/vote to name TD Equipment Finance as the awarded Lessor for the Cranberry Golf Course turf equipment fleet and authorize the Town of Harwich to enter into the lease at a tax exempt rate of 4.23% over 60 months
- E. Discussion/vote to accept, close, and sign the 2026 State Primary Election warrant,
- F. Discussion/vote to set In Person Early Voting hours and location for the 2026 State Primary Election

- G. Discussion/vote to appoint a Harwich representative to the Cape Cod Commission; term to expire April 24, 2029
    - 1. Matt Sutphin
    - 2. David Spitz
    - 3. Peter Cholakakis
  - H. Discussion/vote to appoint a representative to the Pleasant Bay Alliance Steering Committee
    - 1. Patrick Otton
  - I. Discussion/vote to appoint a Hearing Officer and to conduct a Public Hearing for an alleged entertainment/liquor license violation that occurred on June 26, 2026, at The Port, 541 Route 28, Harwich Port
  - J. Discussion/vote on special permit application for a one-day entertainment and one-day liquor (all alcohol) license for Cape Cod Commercial Fishermen's Alliance for an event to be held on August 1, 2026 from 5:00 p.m. – 10:00 p.m., event to be held at 100 Oak Street
  - K. Discussion/vote on special permit application for a one day-entertainment and one-day liquor (wine & malt) license for Amielia Giguere for an event to be held on September 26, 2026 from 2:00 p.m. – 8:00 p.m., event to be held at 1 Oak Street
  - L. Discussion/vote on special permit application for a one-day entertainment license for Perks for an event to be held on August 6, 2026 from 8:00 a.m. – 11:00 a.m., event to be held at 545 Route 28
  - M. Discussion/vote on special permit application for a one-day entertainment license for Perks for an event to be held on August 20, 2026 from 8:00 a.m. – 11:00 a.m., event to be held at 545 Route 28
  - N. Discussion/vote on new Common Victualler License Application for Three Harbors Coastal Kitchen, LLC d/b/a Three Harbors Coastal Kitchen, 575 Route 28 – Unit D
  - O. Discussion/vote on new Entertainment License Applications for Three Harbors Coastal Kitchen, LLC d/b/a Three Harbors Coastal Kitchen, 575 Route 28 – Unit D
- Weekday – inside only**  
11:00 a.m. – 11:00 p.m.  
Jukebox/Radio/TV  
Dancing by Live Performers, Live/Recorded Music (Piano Player), Amplification
- Sunday – inside only**  
11:00 a.m. – 11:00 p.m.  
Jukebox/Radio/TV  
Dancing by Live Performers, Live/Recorded Music (Piano Player), Amplification

#### **VIII. CONTRACTS**

- A. Vote to approve and authorize the Chair to sign an Intermunicipal Agreement with Barnstable County for the Fiscal Year 2027 Shared Regional Housing Services for the Harwich Affordable Housing Trust in the amount of \$143.75 per hour
- B. Vote to approve and authorize the Chair to sign a Memorandum of Agreement (MOA) with the Serving the Health Insurance Needs of Everyone (SHINE) Program
- C. Vote to sign a contract with Environmental Design & Research, Landscape Architecture, Engineering and Environmental Services, Inc. (EDR) for SCADA Programming Services for Phase 3 Sewer Design in the amount of \$185,300
- D. Vote to sign a contract with Styker Sales, LLC for electrocardiograms (EKG) replacement for the Fire Department in the amount of \$284,161.80
- E. Vote to sign a contract with Robert B. Our, Inc. for Catch Basin Replacement and Drainage Infrastructure Installation in the amount of \$489,693

#### **IX. SELECT BOARD MEMBER REPORT**

#### **X. CORRESPONDENCE**

#### **XI. ADJOURNMENT**

***Per the Attorney General's Office: The Select Board may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business."***

***If you are deaf or hard of hearing or a person with a disability who requires accommodation, please contact the Town Administrator's / Select Board's Office at 508-430-7513.***

**Authorized Posting Officer:**

\_\_\_\_\_  
Jennifer Clarke, Executive Assistant

**Posted by:** \_\_\_\_\_  
Town Clerk

**Date:** \_\_\_\_\_  
July 23, 2026