

Minutes for Treasure Chest Committee meeting Wednesday,
September 24, 2025 @ 5:00 in small meeting Room

Committee members present: Deb Gibson, Heather Bolinder,
Mary Moody, George Forester, Maureen Davis, and Jean Bulger

Quorum: A quorum of the Treasure Chest Committee was
present, and the chair called the meeting to order at
5:02.

Old Business:

- Minutes of the Treasure Chest Committee meeting of July 30, 2025, were reviewed. Deb made a motion to accept the minutes. Maureen seconded the motion. All voted in favor.
- George reported that Cindy Beaulieu has completed the paperwork, been interviewed, and has been approved as a new committee member.
- George spoke with Link regarding alternates who winter out of town. Since we do not have Zoom meetings, George felt it would be preferable to find volunteers who could attend meetings on short notice. If we are unable to find alternates, volunteers who winter out of town could be considered.

New Business:

- Deb made a motion to extend George's term to July 2026. Maureen seconded the motion. All voted in favor. George agreed to chair the committee for this fiscal year ending July 2026 and confirmed that Mary will be the clerk and Maureen will be the Vice Chair.
- Deb suggested giving each new volunteer a packet of information after shadowing, which will include Treasure Chest operational guidelines, etiquette, and a contact sheet. The new volunteer will sign a receipt that they have received

the packet. A revised contact sheet will be updated with new volunteers.

- Maureen Davis recommended that new volunteers should meet with the board upon their approval. Their names will be added to the contact list at that time. There should be a three-month wait before a key and the code for the lock box is issued.
- Deb made a motion that at least three volunteers, one of whom has a key to lock up, must be on site to keep the Treasure Chest open and maintain operational integrity when there are not enough volunteers. With three staff, the gate would not be manned, but sticker compliance would be managed by outside volunteers. George Forester seconded the motion. All voted in favor.
- Deb made the motion that, for security and safety, volunteers who clean during the week vacate the Treasure Chest at 4:00 on weekdays when the transfer station closes. George reminded everyone that there is no liability coverage for volunteers or patrons at the Treasure Chest. Motion was seconded by Maureen. All voted in favor
- Deb reiterated that donated items should be placed in the kitchen and sorted by staff, except for items that belong outside, such as sporting equipment, garden tools, etc.

Staff need to shop before or after their shift. Only volunteers are permitted in the kitchen.

Deb will post reminders of these guidelines. Deb reminded George to write the end-of-year report and assess whether the 2025 goals were met.

Next meeting: Wednesday, January 28, 2026 @5:00 . (Meeting rescheduled to February 18 @5:00)

Adjournment: Jean made a motion to adjourn at 5:59. Deb seconded the motion. All voted in favor.