

APPROVED
RELEASED

MINUTES
Capital Outlay Committee
Donn B. Griffin Room, Town Hall
732 Main Street, Harwich, MA 02645
Regular Session: 6:15 P.M.
Monday, December 22, 2025

RECEIVED
TOWN CLERK
HARWICH, MA
2026 MAR 27 P 3:20

MEMBERS PARTICIPATING: Martha Donovan, Chair, Ann Clark Tucker, Vice Chair, Rich Larios and Michele Gallucci

MEMBER PARTICIPATING REMOTELY: Scott Norum

I. CALL TO ORDER

Ms. Donovan called the meeting of the Capital Outlay Committee to order on Monday, December 22, 2025 at 6:31PM and conducted a roll call.

II. JOINT MEETING WITH THE SELECT BOARD, FINANCE COMMITTEE & CAPITAL OUTLAY COMMITTEE

- Present the Fiscal Year 2027 through Fiscal Year 2031 Capital Plan and Capital Budget
-

Ms. Donovan began by thanking everyone involved in the Capital Outlay Committee (COC) meetings, noting each person's contribution. She noted the COC's votes on the Capital Plan and Budget and summarized the process and changes in this year's Plan. Ms. Donovan also referred to the discussion with the Monomoy School District and noted specifics regarding the District's Budget. She also noted that Michael MacMillan, of Monomoy School District was present and would describe items in detail. Ms. Donovan commented on the three different definitions of Capital items, Harwich, Chatham and the School District's, noting that it needs to be clarified and agreed on going forward. She also suggested that the Select Board address the Albrow House.

Ms. Donovan continued and explained how the Capital Plan has changed year over year. She explained specific changes comparing this year to last year's Plan, noting reductions, addition and changes within the Departments.

Select Board members asked questions which Ms. Donovan answered in detail.

Mr. MacCready thanked the Committee and Town Administration for the reports in the new format and all the components that go with it. He also thanked Ms. Donovan for her presentation. Mr. MacCready commented on the importance of picking up old, open projects.

Peter Hughes spoke about the proposed Water Department building and suggested putting money toward engineering for that building.

Mr. Schiavi responded to the suggestion, noting that he will look into whether or not the engineering is included in the \$5 million.

Mr. Larios commented on the Capital Budget and the Capital Plan, explaining that the in-depth analysis was on the Budget and the out years are for planning purposes.

Jon Chorey commented on the detail of this year's Capital Outlay process. He referred to the Select Board's Budget Message and ask the Select Board questions regarding specific issues.

Ms. Donovan suggested possibly bringing a consultant in to help with decisions regarding some of the old Town buildings.

Mr. Schiavi stated that he will be presenting the Budget in January and noted what will be discussed and voted on by the Select Board.

Mr. Larios noted that the Plan submitted by the COC to go to Town Meeting is subject to change through FY26 to Town Meeting.

III. ADJOURN

Mr. Larios moved to adjourn. Seconded by Ms. Tucker.

Vote: 5:0 in favor by roll call vote. Motion carried.

A motion was made and seconded to adjourn the Finance Committee Meeting. Seconded.

Vote: 7:0 in favor by roll call vote. Motion carried.

Meeting adjourned at 7:01PM.

Respectfully submitted,

Judi Moldstad
Board Secretary

III. ADJOURN

