



Harwich Housing Authority

Telephone 508-430-2390
Fax 508-945-5666
P.O. Box 714 • Harwichport, MA 02646

Minutes of the Harwich Housing Authority Board Meeting

November 18, 2025

CALL TO ORDER: On November 18, 2025 a regular meeting of the Harwich Housing Authority Board was called to order at 4:30 p.m. Members present were Marcy Vigneau, Elizabeth Harder, Art Bodin and Kim Bourgea. Also present: Tracy Cannon, Director of the Harwich Housing Authority and Jill Fenton, Fee Accountant.

APPROVAL OF MINUTES: On a motion made by Art and seconded by Marcy, the minutes of the July 22, 2025 meeting were approved by all members present.

FINANCIAL REPORT: On a motion made by Art and seconded by Kim, the Financial Report for Year End 9/30/2025 was approved unanimously.

APPROVAL OF WARRANTS: On a motion made by Kim and seconded by Marcy, warrants #2025.7, 2025.8, 2025.9 and 2025.10 were unanimously approved.

EXECUTIVE DIRECTOR'S REPORT: On a motion presented by Art and seconded by Marcy, the Executive Director's report for November 2025 was unanimously accepted.

OLD BUSINESS: There was no old business.

NEW BUSINESS:

- On a motion made by Art and seconded by Marcy, the Board voted unanimously to approve the proposed budget for fiscal year-end 9/30/2026.
- On a motion made by Art and seconded by Kim, it was agreed unanimously to approve the Wage Match Authorizations for the fiscal year 2025.
- On a motion made by Kim and approved by Marcy, everyone voted in favor of approving the Year-End Certifications for 9/30/2025.

There were no public comments.

At 5:54 p.m., on a motion made by Art and seconded by Marcy, the Board voted unanimously to adjourn the regular meeting.

Respectfully Submitted,

Tracy Cannon, Executive Director