

BOARD OF ASSESSORS MEETING MINUTES

Assessor's Office, Town Hall

Meeting at 5:30 P.M.

Monday, November 24, 2025

- I. **CALL TO ORDER** : 5:30 p.m.
- II. **PRESENT**: Richard Waystack, Bruce Nightingale, Jay Kavanaugh, Carlene Jones, Madison Griben
- III. **WEEKLY BRIEFING**: Office Update
- IV. **PUBLIC COMMENT**:
- V. **APPROVAL OF MINUTES**: Mr. Nightingale made a motion to accept and release the minutes of 11/5/2025 but not to release executive minutes seconded by Mr. Kavanaugh, so voted.
- VI. **OLD BUSINESS**:
- VII. **NEW BUSINESS**:
 - No December Meeting
 - Mr. Nightingale made a motion to approve 2026 motor vehicle cut off date, seconded by Mr. Kavanaugh, so voted.
 - Mr. Nightingale made a motion to approve assessor to sign LA-4, seconded by Mr. Kavanaugh, so voted.
 - Preparation for Classification Hearing
- VIII. **EXECUTIVE SESSION**: Pursuant to M.G.L. C. 30a § 21 (a)(7).

Mr. Nightingale made a motion to go into Executive Session at 5:53 p.m., seconded by Mr. Kavanaugh, so voted.

Mr. Nightingale made a motion to go out of Executive Session at 6:01 p.m., seconded by Mr. Kavanaugh, so voted.
- IX. **ADJOURNMENT**: Mr. Nightingale made a motion to adjourn at 6:05 p.m. and it was seconded by Mr. Kavanaugh, so voted.
- X. **MISC**:

Next Meeting: January 12, 2026, at 2:00 P.M. in the Assessing Office
