

SELECT BOARD MEETING AGENDA*

Donn B. Griffin Room, Town Hall

732 Main Street, Harwich, MA

5:15 p.m.

Monday, December 8, 2025

Remote Participation Optional:

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/332080005>

You can also dial in using your phone.

Access Code: 332-080-005

United States: [+1 \(872\) 240-3311](tel:+18722403311)

****As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chair prior to the start of the meeting.***

****The Board may vote on any item listed on this agenda***

I. CALL TO ORDER IN OPEN SESSION

II. EXECUTIVE SESSION

- A. Pursuant to MGL c.30A, §21 (a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; SEIU 888 – Service Employees International Union/Harwich Management Employees Association and HEA - Harwich Employees Association
- B. Pursuant to G.L. c. 30A, sec. 21(a)(2) to conduct strategy sessions in preparation for negotiations with non-union personnel and to conduct contract negotiations with non-union personnel: Fire Chief – David LeBlanc
- C. Pursuant to G.L. c. 30A, § 21(a)(6) To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; Assessor's Map 82, Parcel R5
- D. Pursuant to MGL c. 30A §21(a)(7) to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements, the Open Meeting Law, MGL c. 30A §§ 22(f), (g) to review, approve and or discuss the possible release of executive session meeting minutes dated November 3, 2025, November 10, 2025, November 17, 2025 & November 24, 2025

Open Session Meeting resumes no earlier than 6:15 p.m.

III. PLEDGE OF ALLEGIANCE

IV. STAFF COMMENTS/ANNOUNCEMENTS

- A. Holiday Schedule for all Town Offices:
 - Wednesday, December 24th, closing at 12:00 p.m.
 - Thursday, December 25th closed
 - Friday, December 26th closed
 - Wednesday, December 31st, closing at 12:00 p.m.
 - Thursday, January 1st closed
 - Friday, January 2nd closed

V. WEEKLY BRIEFING

VI. PUBLIC COMMENTS/ANNOUNCEMENTS

VII. CONSENT AGENDA

- A. Approve the resignation of Paul Mann on the Historic District and Historical Commission effective immediately
- B. Approve the resignation of Charley Walkley on the Bikeways Committee effective immediately
- C. Vote to affirm the Harwich Hall of Fame nominees as recommended by the Interview Committee:
 - Peter Hughes
 - Paul Doane
- D. Approve Select Board Meeting Minutes from November 24, 2025

VIII. PUBLIC HEARING

- A. Building Department fee increases as recommended by the Building Commissioner

IX. 2026 ANNUAL TOWN MEETING

- A. Update on the Town Meeting and Budget Timeline
- B. Discussion on setting date for 2026 Annual Town Meeting

X. **NEW BUSINESS**

- A. Harbormaster presentation on Harbor Fee Review and Recommendation
- B. Vote to approve the following 2026 Annual Renewal of Mooring Servicing Agent Permits:
- Allen Harbor Marine Servies, servicing Allen Harbor mooring field
 - Lower Cape Marine Services, servicing Herring River, Pleasant Bay & Round Cove mooring fields
 - Harwich Port Boat Yard, servicing Wychmere Inner and Outer mooring fields
- C. Golf Superintendent presentation on Golf Department fee increases
- D. Planning & Community Development Director Update on Final Draft Hazard Mitigation Plan
- E. Vote to approve a special permit application for Mary Mahan for one-day liquor license (wines & malt) for an event to be held on December 22, 2025 from 3:30 p.m. – 8:00 p.m., event to be held at 203 Bank Street
- F. Approve the following 2026 Innholders/Lodging license renewals:
1. Braddock, Inc. d/b/a Winstead Inn & Beach Resort – 114-118 Parallel Street
 2. Braddock, Inc. d/b/a Winstead Inn & Beach Resort – 4 Braddock Street
 3. SICEAMP, Inc. d/b/a The Tern Inn – 91 Chase Street
 4. Barnaby Inn – 36 Route 28
 5. Pelham on Earle – 30 Earle Road
 6. Harwich Port Seafarer Inc d/b/a Mooncussers Inn & Tavern – 86 Sisson Road
- B. Approve the following 2026 Common Victualler license renewals:
1. BLM Restaurant Group, Inc. d/b/a Lanyard Bar and Grill – 429 Route 28
 2. Subfleet, Inc. d/b/a Subway – 1 Auston Road
 3. Milano Hospitality Group d/b/a Milano's Italian Kitchen – 278 Route 28
 4. Hot Stove, Inc. d/b/a Hot Stove Saloon – 551 Route 28
 5. Cape Roots Market & Café, LLC d/b/a Cape Roots Market & Café – 557 Route 28
 6. B & N Co., LLC d/b/a Dive, Dine & Drink – 986 Route 28
 7. Shooting Star Realty d/b/a Buca's Tuscan Roadhouse – 4 Depot Road
 8. Dent Donuts LLC, d/b/a Dunkin – 175 Route 137
 9. Dent Donuts LLC, d/b/a Dunkin – 481 Route 28
 10. Ashwood Food Services Incorporated d/b/a Jake Rooney's Restaurant – 119 Brooks Road
- C. Approve the following 2026 Auto Class license renewals:
1. Harwich Port Boat Yard, Inc. – 4 Harbor Road – Auto Class I (Agents or Sellers)
 2. All Out Performance – 266 Queen Anne Road – Auto Class IV (Auto Repairman)
 3. Sam's Auto Repairs & Sales, Inc. d/b/a Sam's Automotive Center – 413 Route 28 – Auto Class II (Used Car Dealers) & Auto Class IV (Auto Repairman)
- D. Approve the following 2026 Entertainment license renewals:
1. BLM Restaurant Group, Inc. d/b/a Lanyard Bar and Grill – 429 Route 28
Weekday
11:30 a.m. to 1:00 a.m. inside & 11:30 a.m. to 10:00 p.m. outside
Jukebox, Radio, Television, Dancing by Patrons, Dancing by Live Performers, Live/Recorded Music (DJ or Band), Amplification
Sunday
12:00 p.m. to 1:00 a.m. inside & 12:00 p.m. to 10:00 p.m. outside
Jukebox, Radio, Television, Dancing by Patrons, Dancing by Live Performers, Live/Recorded Music (DJ or Band), Amplification
 2. Four Hundred East, Inc d/b/a 400 East Restaurant and Bar – 1421 Orleans Road
Weekday
5:00 p.m. to 10:00 p.m. inside
Jukebox, Radio, Television, Dancing by Live Performers, Live/Recorded Music (Band Only) Amplification
Sunday
1:00 p.m. to 10:00 p.m. inside
Jukebox, Radio, Television, Dancing by Live Performers, Live/Recorded Music (Band Only) Amplification
 3. Cape Roots Market and Café, LLC d/b/a Cape Roots Market & Café – 557 Route 28
Weekday
4:00 p.m. to 8:00 p.m. inside
Jukebox, Radio, Television, Dancing by Live Performers, Live/Recorded Music (Acoustic Guitar), Amplification
 4. Hot Stove, Inc. d/b/a Hot Stove Saloon – 551 Route 28
Weekday
4:00 p.m. to 11:00 p.m. inside
Jukebox, Radio, Television, Dancing by Live Performers, Live/Recorded Music (Acoustic Guitar), Amplification
 5. Milano Hospitality Group, LLC d/b/a Milano's Italian Kitchen – 278 Route 28
Weekday
4:00 p.m. to 10:00 p.m. inside & outside
Jukebox, Radio, Television
Sunday

- 4:00 p.m. to 10:00 p.m. inside & outside
Jukebox, Radio, Television
6. B & N Co, LLC d/b/a Dive, Dine & Drink – 986 Route 28
Weekday
4:00 p.m. to 9:00 p.m. inside & outside
Radio, Television, Live/Recorded Music (Solo Acoustic Performer)
Sunday
1:00 p.m. to 9:00 p.m. inside & outside
Jukebox, Radio Television, Live/Recorded Music (Solo Acoustic Performer)
7. Ashwood Food Services Incorporated d/b/a Jake Rooney’s Restaurant – 119 Brooks Road
Weekday
6:00 p.m. to 12:00 a.m. inside
Live/Recorded Music (Karaoke/DJ on Friday and Live Music Band on Saturday), Amplification
Sunday
4:00 p.m. to 9:00 p.m. inside
Live/Recorded Music (Solo guitar player with singing), Amplification

- G. Discussion on possible limited discretionary Development of Regional Impact referral to the Cape Cod Commission for Pine Oaks Village IV

XI. **OLD BUSINESS**

- A. Discussion on the responses from the Legal Services Request for Proposal

XII. **CONTRACTS**

- A. Review and approve a contract with Atlantic Recycling Company Equipment in the amount of \$75,862.00 for Transfer Station Push Pit and Compactor Floor Repair
B. Review and approve a contract with NELM Corporation in the amount of \$87,794.00 for Brooks Park Baseball Field Infield

XIII. **TOWN ADMINISTRATOR’S REPORT**

XIV. **SELECT BOARD MEMBER REPORT**

XV. **CORRESPONDENCE**

XVI. **ADJOURNMENT**

****Per the Attorney General’s Office: The Select Board may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business.” If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Select Board’s Office at 508-430-7513.***

Authorized Posting Officer:

Jennifer Clarke, Executive Assistant

Posted by: _____
Town Clerk

Date: _____
December 4, 2025